

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**  
**1951 Wellman Rd. Lawrence, KS 66044**  
**785-842-1502**  
**MONTHLY BOARD MEETING AGENDA**  
**December 19, 2024- 7:00p.m.**  
**LOCATION: District Water Office - 1951 Wellman Rd.**

**CALL MEETING TO ORDER:**

**GUESTS:** Louis Funk with Bartlett & West  
John Clinger – Ongoing Issues

**USDA LOAN PROJECTS:**

- ✓ Monthly Update
- ✓ Monthly Request to USDA - #23 (Hettinger Pay App #7)

**CONSENT AGENDA:**

- ✓ MINUTES FROM 11/21/2024 BOARD MEETING
- ✓ NEW CERTIFICATES - 0 TRANSFERS - 2

**TREASURER'S REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report

**OFFICE OPERATIONS MANAGER'S REPORT:**

**BUSINESS:**

- ✓ Second draft of budget to be finalized
- ✓ City of McLouth & LV#10 contracts to be fully executed
- ✓ Set dates for auditor to conduct audit (sign Engagement Letter)
- ✓ Set Feasibility Study rates for the year
- ✓ 2024 Christmas Bonuses – Tabled from November
- ✓ Nominating Committee forms for annual election (newest elected directors)
- ✓ Review Calendar for Next Month's Agenda Items

**NEXT MONTHLY BOARD MEETING: January 16, 2025**